

# Private Music Lessons

## Fulton Science Academy Private School

### 2016-17

#### POLICIES AND PROCEDURES

##### Goals & Beliefs

*Fulton Science Academy Private School is an advocate of STEAM education. Our goal is to provide quality, private, individualized music instruction to embrace this philosophy. We believe that music plays a critical role in education. We support all the research that states that students who learn to play an instrument perform better in all other areas of study. Music builds self-confidence, inspires creativity and promotes harmony.*

##### Objectives

The Instructors bios are posted on the FSAPS website. Our personalized instruction includes studies in: technique including scales, chords and arpeggios; practice methods, music theory, sightreading, ear training, utilizing the ABRSM curriculum and a wide variety of repertoire.

Private lessons are offered in: Piano, Voice, Guitar, Violin, Viola, Cello, Bass Violin, Clarinet, Flute, Ukulele, Saxophone, Accordion, Percussion, Trumpet, Trombone, Banjo, Mandolin, Theory, Conducting, Composition, and more. We support the Band and Orchestra Programs. Please inquire if you do not see an instrument here that you are interested in learning how to play or an area of study. The variety of instruments included will be determined by demand. They will be scheduled during recess or after school.

##### Recitals & Accompanists

Recitals will be held at the end of each semester. Students work toward the performance of at least one piece by the recital date. Recognition of significant accomplishments will be made during this event. Families and guests are welcome to attend. Please dress up.

If students are in need of an accompanist, you may request one 30 days prior to recital. Inquiries should be made to Melinda Hubbell at (770) 402-2907 or [mhubbell@fultonscienceacademy.org](mailto:mhubbell@fultonscienceacademy.org). Students and/or parents should arrange for rehearsal time with that accompanist prior to the group rehearsal. Accompanist fees are paid by the parents.

##### ABRSM (We are now an ABRSM Exam Center.)

Beginning students are encouraged to prepare for the Associated Board of the Royal Schools of Music (ABRSM) Preparatory Exam in the Spring. Intermediate & Advanced Students should be assessed by their Private Music Teacher as to what grade they should begin the program. We welcome any existing ABRSM students! Inquiries should be addressed to the student's private music teacher.

##### Senior Home Performances & Festivals

Students are encouraged to perform at senior homes and enter North Fulton Music Teachers Association festivals. Inquiries should be addressed to the student's private music teacher.

## Practice Schedule

Students should practice at least five times weekly for 20-30 minute sessions. Please discuss your practice schedule with the instructor. Set aside time to practice without any interruption. For a young student, parental supervision and support is vital to his or her success.

## Registration

Registration will be held on Orientation Day, August 4<sup>th</sup>, from 9 AM until 4 PM. The instructors will be there for a meet-and-greet.

## Lessons

School Year: \$960

32 Lessons, 16 each Fall & Winter Semester

Registration Fee: \$20\*

\*You may waive the registration fee if you pay for the entire year.

Payment 1 due upon registration: \$600

Payment 2 due 1/6/16 (Late Fee of \$20): \$380

Registration Day is on Orientation Day, Thursday, August 4<sup>th</sup>, from 9 AM-4 PM. If you cannot attend Registration, you may register at any time beginning on August 1st by contacting Melinda Hubbell (see below). Instructors' bios and contact information will be posted on the website as soon as it becomes available. Fill out a registration form (available on the FSA website under Arts/Private Music Lessons) and submit payment by check (preferred method) to Hubbell Music, LLC and leave at the front office. You may also call (770) 402-2907 to pay via credit card.

You may enroll your student at any time and the tuition cost will be prorated but be aware that spots fill up quickly.

Lessons may be scheduled more than one time per week or, if scheduled after school, may be longer in length and the cost will be prorated. The cost of books is not included.

***Payments may be made by check written to: Hubbell Music, LLC or by credit card by calling Melinda Hubbell at (770) 402-2907.*** Any checks returned for non-sufficient funds will be charged a \$30 fee. This check must be replaced by cash or certified check within one week of notice or the student may not continue in the program

Please direct all communication regarding enrollment and administration of the FSAPS Private Music Lessons to Melinda Hubbell at (770) 402-2907 or by emailing:

[mhubbell@fultonscienceacademy.org](mailto:mhubbell@fultonscienceacademy.org)

## Communication

Please discuss any areas of difficulty or concern with the instructor. You should exchange all contact information (home phones, cell phones and e-mail addresses) at registration or by the day of the first lesson. If you have any questions about or wish to discuss any aspect of our program, I encourage you to contact me: Melinda Hubbell at (770) 402-2907 or [mhubbell@fultonscienceacademy.org](mailto:mhubbell@fultonscienceacademy.org).

## Attendance

Attendance is essential to a student's progress and each student is expected to attend all lessons for the semester. **Other school activities are not an excuse to miss a lesson.** If you plan to be absent you must call your instructor as soon as possible. A student may only have 3 excused absences per year. See Cancellations below.

## Punctuality

Please be punctual. This is lost, valuable time and unfortunately, not made up under any circumstances. Students should carry their music books on the day of their lesson and not have to go back to their locker or back to their room to get them. This results in a loss of valuable time. We ask that all students report to the room where their lesson is to take place as soon as that prior period is over.

## Cancellations

Cancelled lessons are made up only if due to illness, family emergencies or inclement weather. Please call your instructor and, if necessary, leave a message as soon as you know that your student will not be attending a lesson. It is entirely within the instructor's discretion as to whether or not the lesson is made up if there is less than a 24-hour notice. No lessons will be made up without a "telephone call" alerting the instructor prior to the student's absence. Exceptions will be made only if prior arrangements are agreed upon with one's instructor. There are no makeups for makeups.

## Withdrawals

It is hoped that all students will continue through the program for the entire semester. However, in the event that a student must withdraw, the student and/or parent should contact Melinda Hubbell at (770) 402-2907 or [mhubbell@fultonscienceacademy.org](mailto:mhubbell@fultonscienceacademy.org) and the instructor to officially withdraw from the program. Refunds for officially withdrawn students will be pro-rated, based on the number of lessons offered prior to withdrawal. No refunds will be given for students withdrawing 30 days after the start date of all lessons.

**WELCOME!**